Posted: July 2, 2018

The U.S. Court of Appeals for the Fifth Circuit is making final preparations to convert to NextGen CM/ECF (NextGen), an updated version of CM/ECF, the national case management and electronic case filing system. Additional information will follow as we get closer to a "go live" date.

NextGen allows public filers to use a single user name and password to access both PACER information and file in NextGen CM/ECF. To prepare for this transition, attorneys must upgrade their current or "legacy" PACER account to an "upgraded" PACER account. We strongly encourage all attorneys that file documents in the Fifth Circuit to upgrade their account as soon as convenient and avoid waiting until the court is live on NextGen. The benefits of an upgraded PACER account include new security features such as self-service login retrieval and a password reset feature.

Many PACER accounts are already upgraded. If either of the following is true, you already have an upgraded PACER account and no further action is required at this time.

- 1) You previously upgraded your PACER account for another NextGen court.
- 2) You created your PACER account after August 10, 2014.

To upgrade a legacy PACER account, go to PACER "Manage My Account" by clicking the following link: https://pacer.psc.uscourts.gov/pscof/login.jsf. Instructions are provided below.

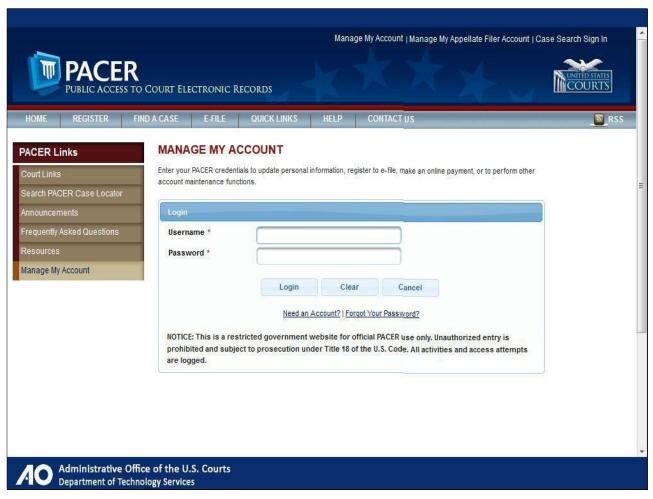
If you do not remember your username or password, assistance is available on this page. See the links labeled, "Forgot Your Password?" and "Forgot Username?". After successfully logging into your PACER account you will see the Account Type field. If it shows "Upgraded PACER Account", no further action is required. Otherwise, click the "Upgrade" link and begin the upgrade process.

Once you have upgraded your PACER account, there is nothing further you need to do at this time. You will continue to have separate logins for PACER and CM/ECF and must continue to use your current CM/ECF credentials to file electronically in the Fifth Circuit until we notify you that the move to NextGen is complete.

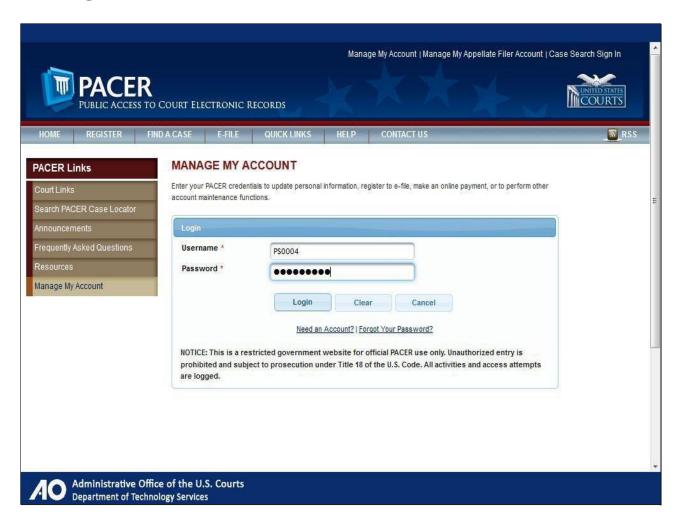
If you have a question about the upgrade process, please review the Frequently Asked Questions for NextGen CM/ECF at https://www.pacer.gov/psc/faq.html or contact the PACER Service Center at 800-676-6856.

https://pacer.psc.uscourts.gov/pscof/login.jsf

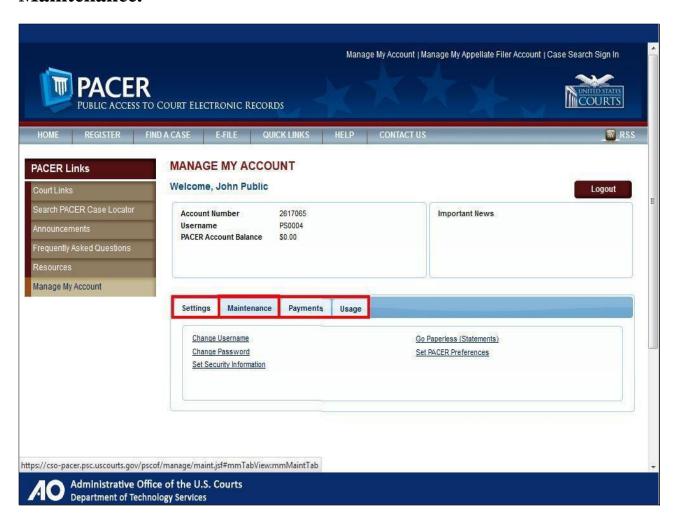
1. Log in with your current PACER username and password.



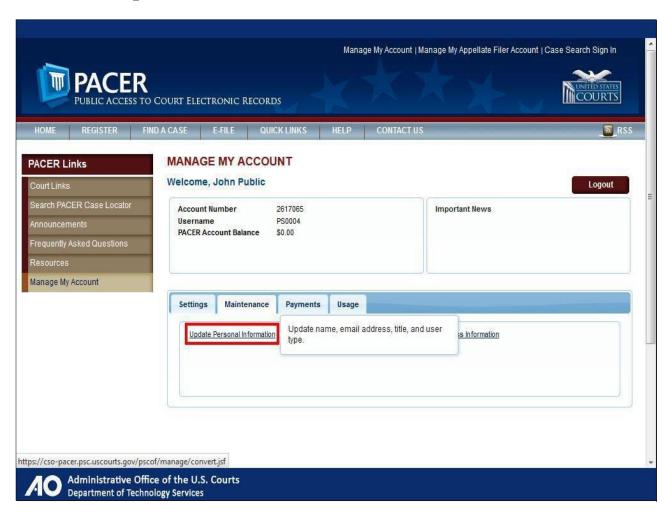
2. Click Login.



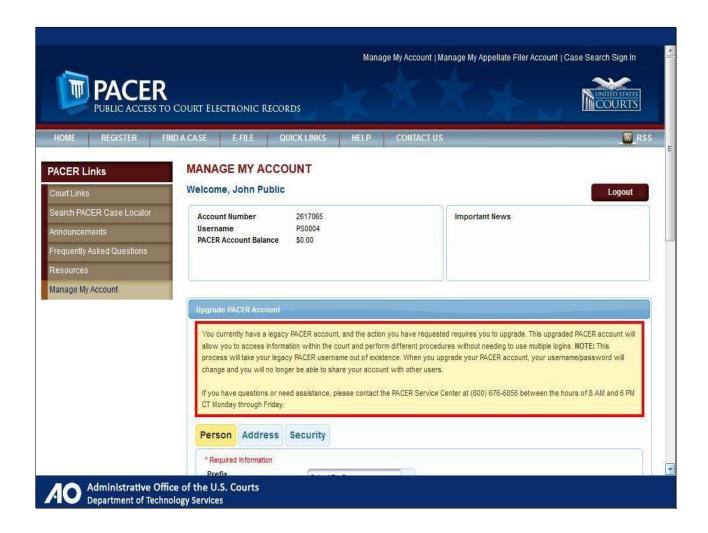
3. On the Manage My Account page, you will see four tabs. Click Maintenance.



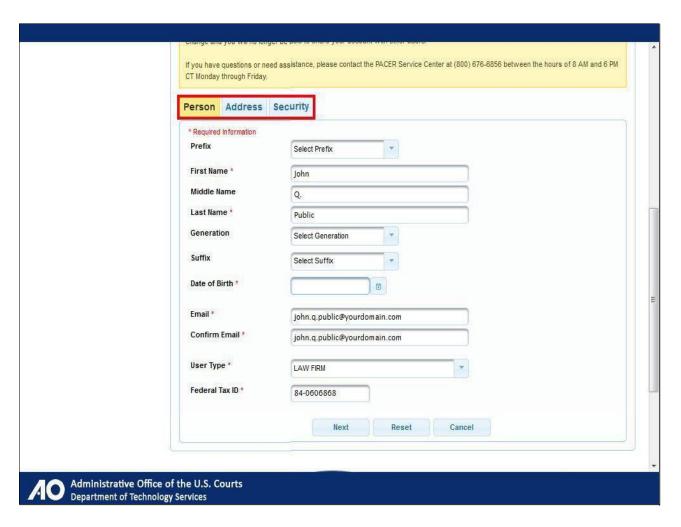
4. Then click Update Personal Information.



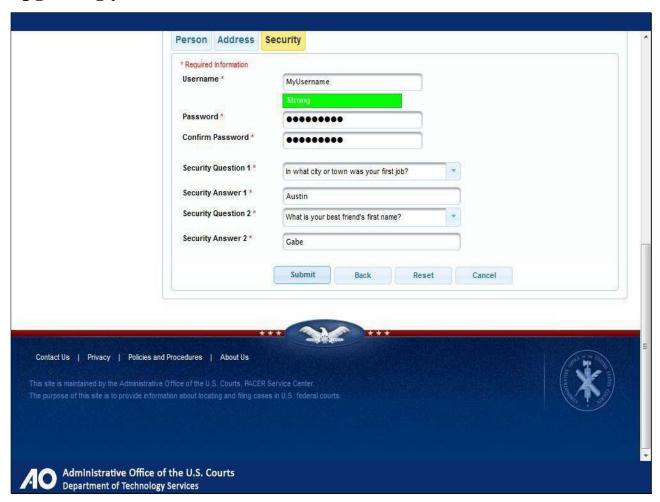
5. Take a moment to read the note about account conversion. Understand that you are upgrading your PACER account and can use that account for read-only PACER access to all courts, as well as filing access to courts that have already converted to NextGen.



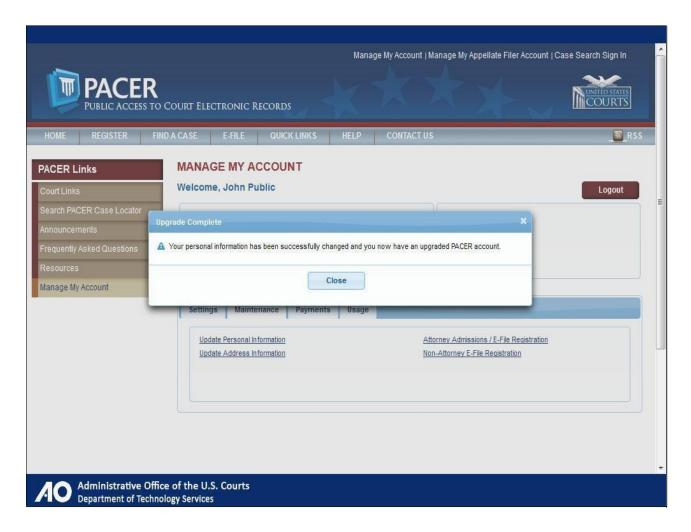
6. There are three tabs in which you are required to provide information. Note that some fields may have carried over from your current PACER account. Complete any required fields that are not already filled in. Click [Next] to move to the next tab.



7. Completing the Security tab information is the final step in upgrading your PACER account.



Congratulations! Your account is now upgraded.



On the Manage My Account page, notice that your username is now the one you created during the upgrade process.

Once you have upgraded your PACER account, there is nothing further you need to do at this time. This change does not impact how you log in to the current version of CM/ECF. You must continue to use your separate CM/ECF login and password to file electronically in the Fifth Circuit until we notify you that the conversion to NextGen is complete.

